

25 November 2016

Our ref: HD/Letchworth 12.16
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To: Members of the Letchworth Committee of North Hertfordshire District Council (Councillors: Mike Rice (Chairman), Paul Marment (Vice-Chairman), Clare Billing, John Booth, Julian Cunningham, Gary Grindal, T.W Hone, Lorna Kercher, David Levett, Sandra Lunn, Ian Mantle, Mrs. L.A. Needham and Deepak Sangha).

You are invited to attend a

MEETING OF THE LETCHWORTH COMMITTEE

to be held at

**COUNCIL CHAMBER, COUNCIL OFFICES, GERONON
ROAD, LETCHWORTH GARDEN CITY**

on

WEDNESDAY, 7 DECEMBER 2016

at

7.30p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 7 SEPTEMBER 2016	-
<p>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 7 September 2016.</p>	
3. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether any item(s) raised will be considered.</p>	
4. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
5. PUBLIC PARTICIPATION	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none">1. North Herts Beekeepers Association;2. Letchworth Festival;3. Small Acts of Kindness;4. Jackie's Drop-in.	
6. HIGHFIELD SCHOOL, LETCHWORTH GARDEN CITY – PROPOSED ADMISSION ARRANGEMENTS 2018/19	1
<p>To formulate a response to the Highfield School consultation on proposed admission arrangements for 2018/19, to be sent to the School by the deadline date for responses of 23 December 2016.</p>	
7. GRANTS AND COMMUNITY UPDATE	15
<p>REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE</p> <p>To advise the Committee on the activities and actions of the Communities Officer and to advise on the current expenditure and balances of the delegated budgets.</p>	

ITEM**PAGE****8. WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS****-**

To receive any oral reports from Members regarding Ward matters and Outside Organisations.

The meetings of the Letchworth Committee for the Civic Year 2016/2017 will be held on:

8 March 2017 – Brotherhood Hall, Gernon Road, Letchworth Garden City